

**CONFIDENTIAL SPECIAL MEETING MINUTES
TOWNSHIP OF COCKBURN ISLAND COUNCIL**

**9:00AM, TUESDAY, JULY 29th, 2025
Meeting On-line by ZOOM at this link**

TIME- 11:00AM

Mayor: Brenda Jones

Councillors: Lee Chappell

Jeff House

Simon Lacombe

Scott Stewart

Clerk: Brent St. Denis

Confidential Observer: Lynn Jackes (job shadowing the Clerk-Treasurer)

Absent: NIL

SPECIAL MEETING REGARDING PERSONNEL MATTERS

Call to Order

Adopt Agenda

Resolution # 2025-07-1b

Moved: J House

Seconded: S Stewart

That the July 29th, 2025 Special Council meeting agenda be adopted.

CARRIED

Resolution # 2025-07-2b

Moved: L Chappell

Seconded: J House

That we acknowledge the confidential presence at this meeting, and future meetings when available, of Lynn Jackes who is job shadowing Clerk-Treasurer, Brent St. Denis, as part of her orientation.

CARRIED

ENTER CLOSED SESSION TO DISCUSS PERSONNEL MATTERS

Resolution # 2025-07-03b

Moved: J House

Seconded: S Lacombe

That we enter Closed Session in order to discuss personnel matters
Time- 9:03AM

CARRIED

Resolution # 2025-07-04b
Moved: J House
Seconded: S Lacombe

That we return to Open Session
Time 9:39 AM

:CARRIED

Follow-up resolution (if any)

Resolution # 2025-07-05b
Moved: S Stewart
Seconded: J House

That we follow-up as agreed in Closed Session;

- 1) No charge for docking a boat at the Cockburn island marina for township staff. The Dockmaster's 50% share to be paid by the township.
- 2) Retroactive to May, 2025 the Public Works wages are to be equalized including that the payroll records and contract for the lower wage employee be amended accordingly.
- 3) That Alex Nicolson's work hours for September, October and November be adjusted as per the discussion.

CARRIED

Adjournment

Resolution # 2025-07-06b
Moved: J House
Seconded: S Lacombe

That this meeting be adjourned and that Council will meet again at 9:30 AM on Saturday August 2nd, 2025 by Zoom and in-person or at the call of the Mayor.

CARRIED

Time – 9:45 AM